

PhD in Architecture, Landscape, and Design  
**COMPREHENSIVE EXAMINATION 1 - BOOKING FORM**

**Section 1: To be filled in by the student:**

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Primary Supervisor: \_\_\_\_\_ Secondary Supervisor (if applicable): \_\_\_\_\_

Field of (exam area): \_\_\_\_\_

**Annotated Bibliography:**

**Enclosed:**

**Sent:**

**Will send:**

*The annotated bibliography must be submitted at least 3 weeks before the date of the exam. However, it is recommended to submit the annotated bibliography together with this booking form.*

Date of Exam: \_\_\_\_\_ Time: \_\_\_\_\_

Mode of exam: Remote or In person

If in person, please provide the room number: \_\_\_\_\_ *(student must book a small room for 3.5 hours)*

By checking this box, I confirm that I read and understand the University Policy on [Academic Integrity](#) the [Code of Behaviour on Academic Matters](#), and the [ALD PhD comprehensive exam instructions](#).

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** This form must be submitted at least 3 months prior to the date of the exam. Please submit the completed form via email to [researchstream@daniels.utoronto.ca](mailto:researchstream@daniels.utoronto.ca).

**Section 2: To be filled in by the Supervisor:**

**NOTE:** Supervisor/s must submit the examination questions at least one week prior to the examination date. Please send the questions to [researchstream@daniels.utoronto.ca](mailto:researchstream@daniels.utoronto.ca) with the subject line "Student Last name, First name – Comprehensive Exam 1".

**SECOND ASSESSOR**

- The Supervisor will appoint a second assessor in consultation with the student.
- The second assessor must be part of the SGS graduate faculty and hold a [Graduate Faculty Membership](#).
- It is preferred that the same assessor also be available to serve as part of the exam committee for Comprehensive Exam 2.
- The second assessor may be assigned as part of the student's Supervisory Committee in year 2 of the program after the completion of Comprehensive Exam 2.
- If the second assessor is not a part of UofT, supervisors must arrange for these members to become adjunct faculty members by contacting the Program Director.

**Please complete the following:**

**Second Assessor Name:** \_\_\_\_\_

**Second Assessor Email:** \_\_\_\_\_

**Is the second assessor a Daniels Faculty Member:**

Yes

No     If no, please tell us where they are from: \_\_\_\_\_

**I/We have discussed with the student all the preparation necessary to write the comprehensive exam.**

**Supervisor/s Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_