FINANCIAL SUPPORT/AWARDS POLICY

Ph.D. Program in Architecture, Landscape, and Design

Students in years 1 to 4 of the Ph.D. program in Architecture, Landscape, and Design in the John H. Daniels Faculty of Architecture, Landscape and Design are guaranteed a minimum financial support package each year. Effective September 1, 2022, the minimum funding guarantee for ALD PhD students will be $19,500 plus tuition and incidental fees per year for 4 years.

Financial support packages are made up of a combination of major/external awards (e.g., NSERC, SSHRC, OGS), University of Toronto and departmental scholarships and fellowships, Teaching Assistantships and/or Research Assistant positions in the Daniels Faculty. The sources for individual packages will differ among students and may vary from year to year.

RENUMERATION FROM OTHER SOURCES: University of Toronto departmental fellowships may be cancelled, reduced, or adjusted for recipients who receive other external or internal awards or funding, e.g., NSERC/OGS, paid employment or educational leave, or employment, etc., at the faculty's discretion. The faculty may also, at its discretion, top-up or supplement an external award. Contact researchstream@daniels.utoronto.ca directly for further information. As a condition of funding, graduate students are required to apply for and accept external awards for which they are eligible.

MAJOR/EXTERNAL AWARDS: The award value for major/external award recipients (e.g., NSERC, SSHRC, OGS) will be considered part of their financial support packages, an additional "top- up" of Daniels Faculty funding for some major/external awards will be provided (see Financial Support Table). All graduate students are required to apply for external awards for which they are eligible. Graduate students are required to inform the Graduate Administrator if they receive an award, including an award that is paid directly to the student by the awarding body. The funding package may be revised at any point to include major awards, including retroactive awards and award upgrades, which are received during the timeframe covered by this funding letter.

TEACHING ASSISTANTSHIPS: Teaching assistant/co-instructor/course instructor positions are part of the funding package for most graduate students and provide valuable work experience. As a condition of the funding package, students are typically required to accept the Teaching Assistantship, co-instructor or course instructor position provided as part of the funding package. For upper years of TA/co-instructor/course instruction funding, students must have also satisfactorily performed duties in the previous year's TA /co-instructor/course instructor position. If these conditions are not met, a student's financial support package may be compromised, and the corresponding portion of your funding package may be forfeited. All income from Teaching Assistantships or Research Assistantships outside the Daniels Faculty will be supplementary to the guaranteed funding package.

There is a limit to the amount of unit 1 work that can be counted toward the base funding package, as per the CUPE 3902 Collective Agreement (**see here**). Income over this limit is considered above and beyond the Daniels Faculty base funding package and may or may not be captured in the funding package.

For assistance regarding unit 1 work, please consult with the Daniels Faculty Programs Office (ta@daniels.utoronto.ca).

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RESEARCH ASSISTANTSHIPS: Research Assistant Positions (RA-ships) allow students to work on an externally funded research project. This provides an important opportunity for students to acquire first- hand experience that will be helpful to students when they pursue careers. These positions make a positive contribution to graduate education and the graduate student experience. Sometimes the subject of a student's research may differ from that of the project they are working on as an RA, but students will nevertheless benefit by having the opportunity to learn about new methods and literature in their field.

There are two types of RA-ships: Hourly RA-ships that generate taxable T4 income and Stipendiary RA- ships that generate non-taxable T4A income. Per the Canada Revenue Agency (CRA) the key determining factor is whether an employment relationship exists between the student and the supervisor. Please see this link for additional details CRA – Amounts Determined to be Employment Income, sections 3.28 and 3.29. The following table provides information on both forms of RA-ship:

Hourly RA-ship – T4 (otherwise called casual contract)	Stipendiary RA-ship – T4A
Status as a graduate student is not a condition of the work contract.	The work is available to the student in part because of admission to a specific graduate program.
The work undertaken does not necessarily represent a learning opportunity and/or it is *primarily* in support of someone else's research objectives.	Any work performed must represent a learning opportunity, though it does not need to be directly related to the student's own research.
Payment is based on hourly work.	Payment is not based on hourly work and may be provided in a lump sum.
Timesheets are used to document hourly work and are the basis for payments to the student.	Timesheets are not used.
Hourly Research Assistants are part-time employees and represented by USW.	Stipendiary Research Assistants are not employees.
Hourly Research Assistants receive vacation pay and may receive employee benefits.	Stipendiary Research Assistants do not receive vacation pay or employee benefits.
Hourly Research Assistants receive T4 income, which is subject to income tax.	Stipendiary Research Assistants receive income that is more like an award or scholarship and is therefore T4A income, which is not subject to income tax.

TUITION AND FEES: While the student is within the funded cohort, tuition and fees are paid directly by the Daniels Faculty on the student's behalf once the student is registered. Major/External award recipients with awards more than $17,500 are required to pay their own fees from their financial support package.