

## Application for an Internal Undergraduate Degree Transfer

Please return the completed and signed form in hard copy to the Office of the Registrar and Student Services at 1 Spadina Crescent. The deadline for submitting this form for the next Fall/Winter session is **April 30<sup>th</sup>** (e.g. for Fall/Winter 2018-2019, deadline is April 30<sup>th</sup>, 2018).

Please include a 200 – 300 word typed statement as to the reasons you are requesting a change.

Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

UofT Email: \_\_\_\_\_@mail.utoronto.ca

Please indicate the relevant undergraduate degree transfer request:

- I am a Daniels Faculty student in the Honours Bachelor of Arts, Architectural Studies who wants to transfer to the Honours Bachelor of Arts, Visual Studies.
- I am a Daniels Faculty student in the Honours Bachelor of Arts, Visual Studies who wants to transfer to the Honours Bachelor of Arts, Architectural Studies

Please review and complete the following checklist before signing this form.

- I understand that there is no guarantee that my request will be granted.
- I understand that if my request to transfer is granted, the transfer will be a one-time only option and I will not be able to transfer back to my current degree program.
- I understand that if my request to transfer is granted, I will be enrolling in courses and completing the degree requirements for my new degree program as per the current academic calendar.
- I understand that if my request to transfer is granted, I will be responsible for requesting the programs of study relevant for my new degree program during the Summer 2019 request period.
- I understand that if my request to transfer is granted, the length of time it takes me to complete my undergraduate degree may be extended due to the degree requirements of my new degree program.

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Student Signature

Date

