

## Minutes of Faculty Council Meeting – April 26, 2017

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Steven Fong (*Chair*)

Luke Andritsos, Adriana Arredondo, Marienka Bishop-Kovac, Shirley Chan, Aziza Chaouni, Katy Chey, Matthew De Santis, Dale Duncan, Tye Farrow, Katrina Groen, Justine Holzman, Jeannie Kim, Andrea Kristoff, David Lieberman, Mary Lou Lobsinger, Alison Lumby, Francesco Martire, Fadi Masoud, Andrea McGee, Alissa North, Karima Peermohammed, Didier Pomerleau, Jay Pooley, Irene Puchalski, Jacqueline Raaflaub, Robert Raynor, Barry Sampson, Elise Shelley, Brigitte Shim, John Shnier, Steve Socha, Richard Sommer, Charles Stankieveh, Mark Sterling, Stephen Verderber, Pamela Walls, Robert Wright  
Kim Ryan (*Council Secretary*)

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### Call to Order

Steven Fong called the meeting to order at 4:38 pm

#### 1. Minutes of the Previous Meeting of February 8, 2017

Moved by Rob Wright, seconded by Francesco Martire

That the minutes of the previous meeting of February 8, 2017, be approved.

The motion was carried unanimously.

#### 2. Business Arising

There was no business arising from the previous minutes.

#### 3. Report of the Dean (*Richard Sommer*)

Report of the Dean

The Dean opened his remarks by noting the move to One Spadina will be staged and that the administrative staff will be moving at the same time as the staging of final juries. He thanked the Office of the Registrar and Student Services for their efforts during reviews. He also asked Council members to thank them and Johnny Bui and his crew for the incredible job they did in making the move happen. Construction and occupation will be ongoing as there are several stages of the move planned in the coming months which will include the library, faculty offices, studios. The faculty now have significantly more space. There has been a restructuring of the student services area and we will be hiring 3 additional staff to do recruiting, student advising and records and enrolment.

In terms of leadership on the academic side, the three-year cycles for the Associate Dean portfolios are at the point where they are coming to the end of their terms and there will be

changes in academic leadership. Robert Levit has delayed taking his sabbatical for past 3 years and will be going on leave as of July.

There will be changes to the Associate Dean, Research; Associate Dean Academic; Director of the Landscape Architecture Program; and Director of the Architecture Program.

In consultation with landscape colleagues and Alissa North who is ready to conclude her term, the faculty have come to agreement that Liat Margolis will take over as Director of that portfolio. The Associate Dean positions require a committee process that will look at both positions.

The faculty will appoint an interim Associate Dean, Academic and possibly an interim Director of the Master of Architecture program. Due to the growing size of the UG program and ambitious plans to offer a more advanced Master's program and PhD program launch, we may need to add an additional leadership position so that responsibility is distributed across the professoriate and the faculty will be adding more staff on the academic programs and business of the faculty and expand the leadership structure somewhat.

Over the next month calls for nominations will be put out for the Associate Dean, Research and the faculty will be announcing interim appointments to some of these other roles.

The Dean asked if there were any questions - none were raised.

The Dean thanked Alissa North for her excellent and able leadership of the landscape program.

The Dean noted that admissions have been going very well. He also noted that the new website will launch in the next couple of weeks. There have been some technical issues which needed to be resolved but the new site has great content and the team have been working very hard.

The Dean further noted that the building will be ready for the fall except for the Principal Hall and the Gallery. The faculty have been fortunate to attain funding from Heritage Canada for the Gallery but because of the rules around this government funding we are under pressure to get that done sooner.

Steven Fong noted that the Gallery could actually be ready by September but the Principal Hall will not be complete by that time.

The Gallery will be of a museum grade with various flexible ways to mount an exhibition. The intent was to maintain the concrete esthetic of the space to keep it as simple as possible. The faculty would like to have one show from the CCA travel to here and ultimately will work to develop material alongside the CCA.

Brigitte Shim indicated that it was a great call to have final reviews at 1 Spadina and said thank you to Dean Sommer, Barry Sampson, Jacqueline Raaflaub for all their work to get the faculty into the building and noted that this is a huge accomplishment for the school. Brigitte also thanked all the staff who helped with this transition and requested that this be officially recorded in the minutes. Brigitte noted it is a landmark for the school to be here.

Faculty Council indicated their agreement with applause.

Brigitte further noted that although the space was unfinished, just being in the building was really positive and she felt the students just loved being here and that it was a great decision and well worth it.

The Dean seconded this by noting that the staff did a terrific job and that Johnny Bui and his team were essential.

The Dean continued by noting that Central UofT approached divisions about switching janitorial staff from the current system to outsourcing as a cost-saving measure. The Dean indicated that the dedicated staff at 230 College would not lose their positions and would have university jobs until they retired. But in the move from 230, the faculty have a new company that is servicing this building. The Dean noted that the faculty would stay with the crew at 230 until the move into the new building is completed.

A question was raised about the company the cleaning services have been outsourced to and what their wage will be.

The Dean indicated that it will be a fair wage.

Didier Pomerleau noted that the staff will be paid above the minimum wage level and that while the outsourced staff are not university employees, they are unionized. The University have outsourced the cleaning staff but have now brought all food services staff into CUPE positions and those staff are now being remunerated at a higher level. The food service positions are considered more essential for students of the university and cleaning services could more easily be outsourced.

Jay Pooley asked to present a motion of thanks to the 230 College team for their support as the faculty produces larger amount of refuse than others and they have taken care of this so well.

Steven Fong noted that Council should make this part of business arising.

There was a question about weekend staff ie. for times when the washroom runs out of paper or products or to remove garbage.

Didier Pomerleau indicated that right now there is no plan for weekend caretaking. He noted that students and faculty should let the administration know if there will be periods of unusual littering and arrangements will be made.

The Dean noted that there would also be times when there is a higher demand for printing and IT support.

There was a question about parking on site at One Spadina. The Dean noted that there is only emergency and handicapped parking on west side but no faculty or students can pull in. The building also has a loading dock. There is public parking on the street around the perimeter of the circle.

Barry Sampson indicated that because the circle is a traffic planning anomaly on an arterial road, the City was very anxious about this and there is one place allowed for drop off. If someone has something they want to drop off there are barrier free spaces on the west side of the building.

The Dean requested that it to be recorded that his report concluded with a service aspect for the new building. This indicates that there is need for an orientation about the building but Faculty Council is not the best venue for this.

Steven Fong thanked the Dean for presenting his report and asked if there were any comments or questions.

There were no further questions.

#### 4. Faculty Council – Constitution and By-Laws (*Didier Pomerleau*)

Didier Pomerleau presented a summary and report on findings and proposed changes to the Faculty Council Constitution. This has been done in two parts and that this is the first reading of the Constitution and the second reading of the By-Laws. Changes to each require a 30 day period of amendment. Faculties must revisit their Constitution every 5 years or so and the Executive Committee looks at it to see if anything needs to be updated. First the Executive Committee reviews any changes, then it is submitted to the Provost's Office for feedback, comment and suggestions. The faculty have been operating on the previous constitution for the past 5 years and minor tweaks have been incorporated.

On March 31, the Daniels Faculty Council Executive Committee, which serves as the Faculty's divisional working group for Constitutional reviews, recommended the attached draft amendments to the Faculty Constitution.

While the Constitution, with tracked changes, is appended, the following summarizes the amendments being proposed. Key changes:

- Page 1 (section II-2) - The definition of "teaching staff" has been updated to include new academic ranks approved by Governing Council in June 2015.
- Page 4 (section IV-7) - The language on Diplomas and Certificate Programs was updated to align with Governing Council's new Policy on Certificates (For Credit and Not-For-Credit), which replaced the former Policy for Diplomas and Certificate Programs.
- Page 6 (section VI-1) – Standing Committee Chairs have been removed from Council membership. This was redundant, since committee chairs are part of the teaching staff and all teaching staff are members of Council.
- Page 6 (section VI-1) – In addition to the two ex-officio student presidents (GALDSU and AVSSU), Council has six student members: two undergraduates and four graduates (ie, one from each graduate program). With the tremendous growth in undergraduate student enrolments in recent years, there is a strong equity argument to reapportion those seats such that there is parity between the two: three undergraduate and three graduate seats, plus the two presidents.
- Page 6 (section VI-2) - Assistant Deans have been removed from the Council's ex-officio membership. The Faculty only has one assistant dean, who is already a member of Council by virtue of also being the Faculty's Registrar.
- Page 6 (section VI-2) - The Faculty CAO (formerly the Assistant Dean, Administration) is added to the list of ex-officio Council members.
- Page 7 (section IX-1) - The minimum number of times that Council must meet is reduced from four times per year to twice per year. This reflects current practice, where in some years Council has only met twice (although in some years it meets more than that when Council business volume requires it).

Didier asked whether there are any questions.

David Lieberman questioned the shift in the allotment of student seats and expressed concern that one of the graduate programs will not be represented. He noted that it is important that each of the programs be included. He also asked for clarification around the last revision of the Constitution which had already moved from 4 meetings to 3 and whether that was lost in the previous proceedings?

Didier indicated that Council only can go by what's on file and in both versions 4 meetings are mandated. Another difference is the minimum number of weeks of notice – by proposing to change it to two weeks. Under reallocation of student seats each program (Grad and UG) will have 4 seats and it will be up to each society to decide how those seats are filled. It's really up to them.

Steven Fong noted that all changes were vetted at the Executive Committee where there was a full discussion about some of these issues and changes.

Didier clarified that not all changes were vetted by the Executive Committee because some of them were requirements from the Office of Governing Council.

Steven Fong requested a motion to approve the amendments to the Constitution

Moved by Andrea McGee, seconded by Marienka Bishop-Kovac

David Lieberman was opposed

There were no abstentions

Didier Pomerleau noted that this does not constitute final approval and the Constitution will need to come back to Council in September for a final vote. The document will now be reviewed by the Provost's Advisory Group who advises the Provost on these matters

After final approval at Council the document will be forwarded to the Academic Board and then to Governing Council for final approval. The By-laws have a similar process with feedback from Governing Council and the Provost's Office. Didier noted that the changes are for some editorial clarification and that the Dean has been removed from the Appeals Committee due to potential conflict of interest issues.

Didier noted that a second point to clarify are other academic appointees who are nominated by the Executive Committee and the appointments are confirmed by Council.

It is now specified that every committee now must report to Council. Once this has been approved it becomes the official By-Laws and no changes are required by Governing Council unlike the Constitution. The amended By-Laws will be included as part of the package that is submitted with the Constitution. They will take effect July 1, 2017.

David Lieberman had a question about certificate and non-certificate programs and the university definition but we are not currently offering this in the faculty.

Didier noted that the new constitution and by-laws allows for this to occur.

Steven Fong requested a motion to approve the amendments to the By-Laws

Moved by David Lieberman, seconded by Andrea McGee

There were no abstentions

The motion carried

## 5. Reports of the Program Directors

### **Report of the Director, Master of Architecture Program** (*Robert Levit*)

Steven Fong presented the report as Robert Levit was not able to be present today (see attached)

Steven noted that this is Robert's last year as Director of the Master of Architecture Program.

### **Report of the Director, Master of Landscape Architecture Program** (*Alissa North*)

Alissa North presented the report and noted that her three-year term as Director is coming to an end. She was excited by the opportunity and has found the Dean to be a fantastic mentor throughout the term.

Alissa noted that the objective through the term was to share excellent work of the fantastic MLA program which is well known not only in Canada but also recognized globally.

Alissa presented a very extensive faculty list and their collaborations showcasing student work and having impact influencing city people and pilot projects furthering ideas giving students experience to build projects and have their work seen internationally.

Alissa thanked all the faculty and students and to the amazing administrative staff who are always there to assist (see attached).

Steven Fong thanked Alissa for presenting the report and asked if there are any questions.

There were no questions.

### **Report of the Director, Master of Urban Design Program** (*Mark Sterling*)

Mark Sterling presented the report and noted that changes are coming to the curriculum that will be discussed in the Curriculum Committee report. In the Options Studio it has been very exciting for students to be working on a waterfront project in Havana Cuba (see attached).

Steven Fong thanked Mark for presenting the report and asked if there are any questions.

There were no questions.

### **Report of the Director, HBA Architectural Studies Program** (*Jeannie Kim*)

Jeannie Kim presented the report (see attached) and noted the faculty are continuing to roll out new courses related to the new curriculum and that students continue to do well. The Final Review on April 15 was an exciting day and Jeannie thanked the faculty and jurors for participating.

Markienka Bishop-Kovac, asked about ARC 280 which will launch in the Fall and will involve modelling in fabrication and design. As this is a required course for students she asked whether fabrication resources will be available for students.

Jeannie noted that the course is being developed in relation to what will be available and the faculty are continuing to talk about resources that will be available to the large population of UG students.

The Dean noted that with both programs in one building and with larger fabrication facilities, the faculty are looking at developing a protocol of access and foresee having hours and access for

UG students and Grad students so everyone can use those facilities when they need to. It will be about protocol of access and hours.

Marienka asked whether there would be any additional printers in this building.

Didier Pomerleau noted that an expanded printing capacity is planned where we will either obtain more printers or replace the current printers with higher capacity models.

Marienka noted that the UG were preparing for reviews on the Easter weekend and used up the whole printer cartridge at 230 College and no IT staff were there to help.

Dean noted that students like to print out and draw but we need a constructive mix of printer and paperless with issues of sustainability. There will be a lot of screens available in the new building and we will look at how to use drawings and models in combination

Karima Peermohammed requested that GALDSU be involved in discussions and that the faculty work with them around these resources.

Didier Pomerleau noted that the new building provides an opportunity to bring everyone together with Grad and UG having some spaces that are shared and those that are dedicated and UG students can now become full citizens. The level of service will be worked out and now all students will have a sense of ownership of these facilities.

Council applauded

Steven Fong thanked Jeannie for presenting the report.

**Report of the Director, Visual Studies Program** (*Charles Stankievehch*)

Charles Stankievehch presented the report (see attached) and presented a few highlights, including the new issue of "Afterall" which will be coming out this week. Charles noted that many alumni from the program are doing incredibly well

Steven Fong thanked Charles for presenting the report and asked if there are any questions.

There were no questions.

**6. Update from Graduate Student Union (GALDSU)**

Karima Peermohammad presented the report (see attached). Karima noted that GALDSU agree with Brigitte's comments about having reviews at 1 Spadina and thanked staff, students and faculty members for making the reviews so successful.

GALDSU are working with the Registrar, Dean and the Program Directors to figure out what the needs are and presented a summary of 6 points of essential items that the students value (see attached). Karima noted that they have been working on the health and well being report since 2013 and an updated report will be coming out in the next few weeks "The Annual" is going for printing and will be coming out in the next few weeks as well. Karima thanked everyone for all their hard work and thanked Andrea in particular for all her support as well as faculty staff and students.

Steven Fong thanked Karima for presenting the report and asked if there are any questions.

There were no questions.

**7. Update from the Undergraduate Student Union (AVSSU)**

## AVSSU

Markienka Bishop-Kovac presented the report as Christine Song was unable to be present (see attached)

She noted that they just had an election with new membership appointed as representatives and now will go to a student leadership conference. In the past few months they had the final formal event of the year to bring different years of UG students together as well as a Town Hall on March 29<sup>th</sup>. Marienka thanked everyone who attended and answered questions for students - great way for students to feel faculty is working alongside them.

AVSSU have also introduced a new Constitution and restructured executive council and will have representatives for each specialist and an UG coordinator. They will continue to work closely with the faculty on Exhibit 059 which will take place just before the VS Eyeball Exhibition and that they would like to continue those in new building and continue to work with administration.

Steven Fong thanked Marienka for presenting the report and asked if there are any questions.

There were no questions.

## 8. Updates from Chairs of the Standing Committees

### **Admissions Committee** (*Robert Levit*)

Katrina Groen presented the report on behalf of Robert Levit who was unable to be present (see attached). The Committee met to approve all admission decisions for the graduate program in March. This year there was a strong pool of applicants. Katrina presented a summary of numbers of what we have to date and noted that the acceptance rate just above 50% which is on par with other years. In the Committee meeting there was comment about prospective students' language proficiency in English and that this is being discussed university-wide to determine if there are any points of action. Katrina noted that UG acceptances are very good so far and that the deadline to accept is not until June. There is still another round to consider but the majority were received in March. Admissions will continue on a rolling basis until the faculty hit target numbers. There has been an increase in applications overall and the faculty are looking at good numbers in admissions.

Brigitte Shim commented that a huge amount of effort goes into this and staff are awesome. She further noted that she would like to see the number of offers accepted and acceptances for each program rather than averaging all together.

Katrina noted that they have all the information and she will make a note for the Committee Chair.

Andrea McGee indicated that the faculty can generally present more information in September when all the numbers are solidified.

Tye Farrow questioned how this compares to other professional programs at the university or other schools of architecture.

Dean Sommer noted that some schools publish that information and the faculty looks at it quite carefully. At the graduate level in American schools there is a great deal of competition and many of the top schools will only land 30%. The faculty are endeavouring to have applicants report to us when they don't accept an offer. We are trying to collect information on where they have accepted. The faculty doesn't lose many students to programs in Canada. It is mostly those who want advanced standing and if they don't get that they will go to another that will grants



this and we mostly lose students to schools in the US. We do have figures on acceptance rates and competitiveness of other programs.

Andrea noted that information is shared in UofT facts and figures publication, however, this is usually about 2 years behind.

Francesco Martire asked for a breakdown on high admits and admits and not admits who is coming in from each of those categories.

Katrina indicated that we are in the process of graduate admissions they are categorized as part of the final decision. Although students are ranked, not all are ranked in the same way. The Committee Chair asked for the top 10% for this report and this will be in future reports.

The Dean noted that MArch have the largest pool and did much better on top tier students. The faculty can track those because we offer scholarships. He further noted that he calls the top 20 people personally. The numbers have been pretty constant and graduate numbers have not changed significantly over the past 8 years.

#### **Appeals Committee** (*Jane Wolff*)

Steven Fong presented the report as Jane Wolff was not able to be present today (see attached) Andrea McGee noted that there are a few appeals to discuss and the committee will meet to do so.

#### **Awards Committee**

Katrina Groen presented the report as Mason White was not able to be present today (see attached)

Katrina noted that the Office of the Registrar and Student Services hosted a lunch information session for students on travel awards. The faculty offer promotion of awards and encouraging students to apply will be something they focus on more in coming years. The results are quite successful for students who apply.

There also was an inaugural award luncheon for UG students. They had their own event this year and we will continue to do that going forward. Select faculty and the Dean attended.

There is major work in the next few weeks with OGS and SGS graduating awards that have to be adjudicated. It would be great to have more participation from faculty in graduating awards and if faculty have outstanding thesis students please communicate that to Katrina.

#### **Committee on Academic Standing**

Rob Wright indicated that the Committee have not met

#### **Research Committee** (*Stephen Verderber*)

Stephen Verderber presented the report (see attached).

Steven commended Aziza Chaouni for being successful in her grant from the Moroccan Agency for Tourism. He further noted that the Research Committee met and had positive ideas and feedback which has led to the development of a strategic plan that summarizes everything from last 3 years. This is a 35 page report listing all grants sought and awarded and the trajectory over last 3 years and will serve as a strategic plan going forward. Once the document is final he will submit to the faculty. Stephen further noted that he looks forward to the opportunity of implementing this report over the next 3 years and that this will be a good resource for the next accreditation visit.

## **9. Standing Committee Slate**

Steven Fong noted that a draft Standing Committee slate has been circulated for next year and this was vetted at Executive Committee. The change to the term of committee members from 2 to 3 years provides a level of institutional memory.

Steven called for a motion to approve the slate of committee members

There was some concern expressed about the proposed membership, however, Steven feels there is a way to address that and at same time get a slate in place and then can make any necessary substitutions.

Didier noted that the program directors will fill the ex-officio positions.

Needs to vote on non-ex-officio positions

Aziza recommend that some of the Chair positions should be held by women.

Steven noted that the goal is to approve the Committee slate in principle, knowing there will be a series of changes to it.

Steven Fong requested a motion to approve the Standing Committee Slate

Moved by Andrea McGee, seconded by Karima Peerhmoammed

There were abstentions from Stephen Verderber and Jeannie Kim

The motion carried

### **Other Business**

Steven Fong noted that Jay Pooley had other business to discuss and that this is the appropriate time to raise that matter.

Jay indicated that he would like to take up a collection for the 230 College cleaning staff to thank them for all of their hard work. He indicated that a gift certificate for a dinner with their partner as a show of thanks would be most appropriate.

The Dean indicated that he is happy to support this initiative.

Jay noted that he would be happy to lead this initiative

Steven Fong called for a motion to take up a collection for the janitorial staff.

Moved by Jay Pooley, seconded by Andrea McGee

The motion carried

Steven Fong asked if there is any other business

The Dean made one announcement as the Daniels Faculty are going to participate in Doors Open Toronto on May 27 and 28. Jeannie Kim is organizing a show of student work which will be displayed throughout the building.

Andrea McGee indicated that this is a great opportunity for student recruitment.

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The Dean also mentioned the Pearson Scholarships for Undergraduate students. This provides significant funding for students.

The Dean introduced and welcomed Justine Holzman, who is teaching in the landscape program, to her first Faculty Council meeting.

Tye Farrow commented that he had attended the UofT Cressy Student Leadership Awards event which recognizes student leadership. He indicated that 5 of the recipients are from Daniels which is extraordinary and it is great that the students have been recognized.

Andrea McGee noted that the Graduation celebration will take place on Wed., June 14 here at 1 Spadina.

### **Adjournment**

Moved by Robert Wright; seconded by Brigitte Shim

The meeting was adjourned at 6:26 pm.

**These notes are considered to be an accurate account of the meeting. Please note that attendance is recorded as per the sign-in sheet. If any discrepancies or omissions are noted, please contact the undersigned; otherwise these shall be deemed acceptable to all.**

Kim Ryan, Office Manager and Executive Assistant to the Dean (*Council Secretary*)