

Outbound Exchange Pre-Assessment Request

This form is **only** for use by Daniels Faculty of Architecture, Landscape, and Design students who have been nominated for Outbound Exchange through the Centre for International Experience. This is a pre-assessment for transfer credit eligibility. This must be submitted no later than **8 weeks prior** to your departure. Please consult the [Daniels website](#) for more information regarding Transfer Credits.

Host institution: _____	
Date: _____	UofT Student #: _____
Last Name: _____	First Name: _____
UofT Email: _____@mail.utoronto.ca	
Exchange Session: _____	Full course load at host institution: _____
Total number of credits requested: _____	Expected UofT graduation date: _____

For Office Use	Maximum transfer credit allowable: _____
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Host Institution Course Code	Host Institution Course Title (as on transcript; English characters only)	Host Institution Credit Weight	Has the course been pre-approved on Transfer Explorer?

For Office Use			
Transfer Credit	Credit Weight	Breadth	Exclusions/ Notes

Please email this completed form to transfer@daniels.utoronto.ca with the following naming convention: **FIRSTNAME.LASTNAME.ExchangePA.docx**

Please read the following carefully: A pre-assessment will be completed after the following documents are received:

- i. Pre-Assessment Request Form (completed)
- ii. All detailed Course Syllabi
- iii. Copy of Nomination for Outbound Exchange

Your assessment may take 8 weeks to be completed after ALL documents have been received by our office. You will be notified by email once your pre-assessment is complete.

Note: Additional documentation may be required in order for credits to be pre-assessed and/or for credits to be granted upon your return.

Questions? Please contact us at transfer@daniels.utoronto.ca.