

## Outbound Exchange Transfer Credit Assessment

This form is **only** for use by Daniels Faculty of Architecture, Landscape, and Design students returning from an approved Outbound Exchange through the Centre for International Experience. Please consult the [Daniels website](#) for more information regarding Transfer Credits.

Host institution: _____	
Date: _____	UofT Student #: _____
Last Name: _____	First Name: _____
UofT Email: _____@mail.utoronto.ca	
Exchange Session: _____	Full course load at host institution: _____
Total credits completed (on exchange): _____ Expected UofT graduation date: _____	

<b>For Office Use</b>	Maximum transfer credit allowable: _____
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Host Institution Course Code	Host Institution Course Title (as on transcript; English characters only)	Host Institution Credit Weight	Course pre-approved?	If pre-approved; indicate equivalent course

For Office Use			
Transfer Credit	Credit Weight	Breadth	Exclusions/ Notes

Please email this completed form to [transfer@daniels.utoronto.ca](mailto:transfer@daniels.utoronto.ca) with the following naming convention: **FIRSTNAME.LASTNAME.ExchangeTC.docx**

**Please read the following carefully:** Transfer credits will be confirmed after the following documents are received:

- i. Official final transcript sent from the partner institution to the CIE
- ii. Pre-assessment email or other confirmation from the relevant departments
- iii. Any additional required documentation as stated in pre-assessment (i.e. completed course work)

Your assessment may take 8 weeks to be completed after ALL documents have been received by our office. You will be notified by email once it is complete.

Questions? Please contact us at [transfer@daniels.utoronto.ca](mailto:transfer@daniels.utoronto.ca).

<b>For Office Use</b>	<input type="checkbox"/> Official Transcript	<input type="checkbox"/> Pre-Assessment Email
<input type="checkbox"/> Credits Added to Student Record	<input type="checkbox"/> Final Email Sent	<b>Date:</b>