





**SECTION 2** (to be completed by Supervisor/s)

Once a supervisory committee is formed, an Annual Progress meeting must be held once per year. A discussion of progress should be a component of such a meeting, and this form should be filled out in conjunction with it.

Where applicable, student progress should be assessed on the following:

	Meets expectations	Needs improvement	Inadequate
<b>Courses</b> ( <i>all courses are expected to be completed by end of Year 2</i> ).			
<b>Development of Thesis Ideas and Proposal</b> ( <i>Thesis proposal should be defended and approved by the beginning of Year 3</i> ).			
<b>Thesis Research</b> ( <i>Clarity and feasibility of research objectives</i> )			
<b>Thesis Writing</b> ( <i>Quality of draft material</i> )			
<b>Responses to concerns/recommendations from previous meeting(s)</b>			

**Committee's recommendations**

**Notes on recommendations/discussions from the meeting** (*If space below is insufficient, please attach additional notes to the form*).

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**Assessment of progress. The candidate:**

may proceed as per discussions of this meeting (as noted above).

may begin to write final thesis.

may proceed to the final oral examination.

has not demonstrated adequate progress\*. Failure to demonstrate satisfactory progress by the next supervisory committee meeting may result in the committee recommending termination of registration in the program.

has not demonstrated adequate progress. The committee recommends registration in the program be terminated.

**Date of next committee meeting:** \_\_\_\_\_

**Supervisor/s signature:** \_\_\_\_\_

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