

PhD in Architecture, Landscape, and Design

ANNUAL PROGRESS REPORT

This form must be completed each academic year for all students in the PhD program. Students in year one should complete as much of the form as possible. The student should fill in section 1 of the form and the Supervisor must complete and sign section 2.

SECTION 1 (to be completed by the student)							
Student thesis title/topic:							
Name:	Student #:						
UofT Email:							
Committee members:							
Primary Supervisor:	Seco	ondary Supervisor:					
Committee members present:							
Committee members absent:							
Brief student record							
Program start date:							
Date of previous supervisory committee meeting:		<u> </u>					
Course work completed:	Yes	No*					
*If no, specify additional requirements:							
List all sessions you have been on a leave of absorber	ence:						
Current year of study: Time left in the funded cohort:							
Month and year you will exit the guaranteed fundi	na period:						





SECTION 1 cont'd (to be completed by the student)

First Comprehensive	<u>e Exam:</u>	
Completed: Yes	No	If no, expected date:
Area:		
Date Completed:		
Second Comprehens	sive Exam:	
Completed: Yes	No No	If no, expected date:
Area:		
Date Completed:		
Thesis Proposal		
Completed: Yes	No	If no, expected date:
Title:		
Date Completed:		
Candidacy achieved	<u>l:</u> Yes	No
Provide a brief report (If space below is inst	rt below on th ufficient, please	e progress you have made towards the completion of your program to dat e attach additional notes to the form).



Inadequate

SECTION 2 (to be completed by Supervisor/s)

Once a supervisory committee is formed, an Annual Progress meeting must be held once per year. A discussion of progress should be a component of such a meeting, and this form should be filled out in conjunction with it.

Meets

expectations

Needs

improvement

Where applicable, student progress should be assessed on the following:

Courses (<u>all</u> courses are expected to be completed by end of Year

Development of Thesis Ideas and Proposal (Thesis proposal should be defended and approved by the beginning of Year 3). Thesis Research (Clarity and feasibility of research objectives) Thesis Writing (Quality of draft material) Responses to concerns/recommendations from previous meeting(s) Committee's recommendations Notes on recommendations/discussions from the meeting (If space below is insufficient, please attach addit notes to the form). Assessment of progress. The candidate: may proceed as per discussions of this meeting (as noted above). may begin to write final thesis. may proceed to the final oral examination. has not demonstrated adequate progress*. Failure to demonstrate satisfactory progress by the next supervisory committee meeting may result in the committee recommending termination of registration in the program. has not demonstrated adequate progress. The committee recommends registration in the program be terminated. Date of next committee meeting: Supervisor/s signature:				
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